

 **Funds for One**

Case Manager

Why is it necessary to have a Case Manager?

The A. V. Hunter Trust cannot have direct contact with the individuals in need of assistance. All individuals must find an unrelated person willing to serve as their advocate. This person is their Case Manager. The Case Manager agrees to be the contact between the A. V. Hunter Trust and the applicant.

Who can serve as a Case Manager?

Many individuals already work with a Case Manager. Others may need to seek one out. People who may qualify to serve as a Case Manager include: social worker, patient advocate, clergy, health aid, therapist, employer, etc.

What does a Case Manager do?

With the help of the applicant, the Case Manager compiles the information required for the application. The Case Manager then completes and submits the application on behalf of the applicant. The Case Manager is notified by the A. V. Hunter Trust when a funding decision has been made. The Case Manager is responsible for informing the applicant of the decision. The Case Manager is responsible for confirming with the applicant that all services have been provided or completed prior to the A.V. Hunter Trust issuing payment to the vendor or dentist.

Tips for a Successful Application:

The Funds for One Program, has an annual budget of \$350,000. Consequently not all requests can be funded. Remember your application is being evaluated among hundreds of other worthy ones.

The **Background** section of the application provides you with an opportunity to make a compelling case for your clients. You can tell their story and describe their motivation to improve their current situation. Remember, those reviewing the applications have never met your clients, so they depend on you to create a comprehensive picture of these individuals and how this funding would help them to move forward on their path toward greater stability.

Need some ideas to get started? You might include information about past and current work history, family relationships, military service, medical issues, hobbies and interests, community involvement, unexpected hardships, volunteer activities etc.

If you wish, you may have your client write this narrative on his/her own behalf and simply attach it to the **Background** section.

[FAQ](#)[Step-by-Step](#)[Case Manager](#)[Application](#)